

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF OCTOBER 5, 2015
Being the first day of the October Term of the Board of Supervisors

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on October 5, 2015, in the Board Room on the first floor of the Madison County Office Complex, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The Vice President of the Board, John Howland presided and called the meeting to order. The following members were present that day:

Present:

Supervisor John Bell Crosby
Supervisor John Howland
Supervisor Gerald Steen
Supervisor Karl M. Banks
Supervisor Paul Griffin
Chancery Clerk Ronny Lott
Sheriff Randy Tucker

Absent:

None

Also in attendance:

County Administrator Mark Houston
County Comptroller Shelton Vance
Chris Espy on behalf of Board Attorney Mike Espy
Chief Deputy Chancery Clerk/Board Secretary Cynthia Parker
County Purchase Clerk Hardy Crunk
Zoning Administrator Scott Weeks
Emergency Management Director Butch Hammack
County Fire Coordinator Mack Pigg

The Board Vice President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor Gerald Steen opened the meeting with a prayer and Supervisor John Bell Crosby led the members and the audience in the Pledge of Allegiance to the Flag of the United States of America.

In re: Approval of Minutes from September, 2015 Term

WHEREAS, Chancery Clerk Ronny Lott did present the Board with the Minutes of the previous meetings of the Board of Supervisors during the September 2015 term, said meetings having been conducted on September 8, 21 and 30, 2015,

Following discussion, Mr. Gerald Steen did offer and Mr. John Bell Crosby did second a motion to approve the minutes as presented and to authorize the Board President to sign the same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye.
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Absent
Supervisor Paul Griffin	Aye

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 1 of 8 (10/05/15)

the matter carried by the unanimous vote of those present and the minutes for the September 2015 term of the Board of Supervisors of Madison County were and are hereby approved.

SO ORDERED this the 5th day of October, 2015.

In re: Approval of Consent Agenda Items

WHEREAS, the Board Vice President announced those certain matters denominated "Consent Items" which bear Item numbers (4) through (23) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Board Vice President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

Therefore, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to take the following actions on the Consent Agenda:

4. **Acknowledge and Approve Personnel Matters - Detention Center, Solid Waste and MCAERC.**
(True and correct copies of those certain Personnel Forms setting forth certain changes and/or additions in personnel is attached hereto as Collective Exhibit A, spread hereupon and incorporated herein by reference.)
5. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for Tax Assessor Gerald Barber, Deputy Assessor's C. J. Garavelli, Leslie Lacour, Randi Jerome, Norman Cannady, John Fox, Clay Stewart and Jeff Peterson to Attend the MACA Fall Conference/Workshop, October 19-21, 2015, Vicksburg, MS.**
6. **Approve Notice to Renew 16th Section Residential Lease Contracts - Madison County School District.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
7. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for County Supervisors, Newly Elected County Supervisors, Chancery Clerk Ronny Lott, County Administrator Mark Houston and Comptroller Shelton Vance to Attend the 2015 New Term Orientation, December 8-9, 2015, Jackson, MS.**
8. **Acknowledge Order Establishing Circuit Court Terms for 2016.**
(A true and correct copy of which is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference.)
9. **Approve Use of Historic Courthouse Grounds - Various.**
(A true and correct copy of those certain reservation applications are attached hereto as Collective Exhibit C, spread hereupon and incorporated herein by reference.)
10. **Approve Constable Reports for August 24, 2015 - September 21, 2015 and Authorize Payment of Same.**
(A true and correct copy which is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference.)
11. **Approve S4i Annual Software Maintenance & Technical Support and Authorize Payment of Same - InStream, LLC.**
(A true and correct copy which is attached hereto as Exhibit E, spread hereupon and

President's Initials: _____

Date Signed: _____

- incorporated herein by reference, for the term November 1, 2015 - October 31, 2016.)
12. **Acknowledge September 2015 Monthly Report - Road Department.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
 13. **Acknowledge October 2015 Service Call Schedule Report - Road Department.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
 14. **Acknowledge September 2015 Closed Call Analysis - Road Department.**
(A true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes.)
 15. **Approve Location and Installation of Culvert Placements.**
(A true and correct copy which is attached hereto as Exhibit F, spread hereupon and incorporated herein by reference.)
 16. **Approve *En Masse* Petition for Reduction of Assessments of Real Property for the 2015 Tax Year.**
(A true and correct copy of said Petition along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit G, spread hereupon and incorporated herein by reference.)
 17. **Approve Petitions for Increase of Assessment of Personal Property for 2015 Tax Year as Accepted by Tax Payer.**
(A true and correct copy of said Petitions along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit H, spread hereupon and incorporated herein by reference.)
 18. **Approve *En Masse* Petition for Reduction of Assessments of Personal Property for the 2015 Tax Year.**
(A true and correct copy of said Petition along with a true and correct copy of its spreadsheet attachment are attached hereto as Collective Exhibit I, spread hereupon and incorporated herein by reference.)
 19. **Approve 2015 Amended Homestead Applications.**
(A true and correct copy of which is attached hereto as Exhibit J, spread hereupon and incorporated herein by reference.)
 20. **Approve End of Fiscal Year 2015 Inventory Report.**
(A true and correct copy of which is attached hereto as Exhibit K, spread hereupon and incorporated herein by reference.)
 21. **Acknowledge Circuit Court Order to Pay Claim and Authorize Payment of Same - Nate VanCleave.**
(A true and correct copy of which is attached hereto as Exhibit L, spread hereupon and incorporated herein by reference.)
 22. **Approve Claim Rejection and Authorize Board Attorney to File Declaratory Complaint - Puckett Machinery Company.**
(A true and correct copy of which is attached hereto as Collective Exhibit M, spread hereupon and incorporated herein by reference. The Board Attorney is hereby authorized.)
 23. **Authorize Attendance, Payment of Registration Fees, and Approve Travel and Related Expenses for County Supervisors, County Administrator Mark Houston and Comptroller Shelton Vance, Board Attorney Mike Espy, Road Manager Lawrence Morris, Road Department Business Manager Andrew Grant, and County Engineer Rudy Warnock to Attend the 2016 Mid-Winter Legislative Conference,**
President's Initials: _____
Date Signed: _____

January 5-7, 2016, Jackson, MS.

24. Acknowledge Certificate of Recapitulation and Order of the Department of Revenue for the 2015 Real/Personal Assessments Rolls.

(A true and correct copy of which is attached hereto Collective Exhibit N, spread hereupon and incorporated herein by reference.)

25. Acknowledge One Mill Levy Order from the Mississippi Department of Revenue.

(A true and correct copy of which is attached hereto as Exhibit O, spread hereupon and incorporated herein by reference.)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Absent
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 5th day of October, 2015.

In re: Acknowledge Order Appointing and Setting Salary of Court Administrator

WHEREAS, Chancery Clerk Ronny Lott on behalf of Chancellor Cynthia L. Brewer appeared before the Board and presented that certain Order Appointing and Setting Salary of Court Administrator and requested the Board's acknowledgment of same, a true and correct copy of which is attached hereto as Exhibit P, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Lott reported that said Order was to set the salary of Court Administrator Regina Ferguson effective January 1, 2016,

Following discussion, Mr. Paul Griffin did offer and Mr. Gerald Steen did second a motion to acknowledge and approve the Order Appointing and Setting Salary of Court Administrator contingent on Leake County approving same. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said Order was and is hereby acknowledged and approved.

SO ORDERED this the 5th day of October, 2015.

In re: Approval of Emergency Declaration - Yandell Road Bridge

WHEREAS, County Administrator Mark Houston appeared before the Board and requested the Board declare an emergency declaration pursuant to Mississippi Code of 1972 § 31-17-13 (k) to close that certain bridge located on Yandell Road near the intersection of North

President's Initials: _____

Date Signed: _____

For Searching Reference Only: Page 4 of 8 (10/05/15)

Old Canton Road (Madison Structure #33), and

WHEREAS, a true and correct copy of which is attached hereto as Exhibit Q, spread hereupon and incorporated herein by reference, and

WHEREAS, Mr. Houston reported that two of the pilings supporting said bridge have severe rot and section loss and is in need of repair, and

WHEREAS, Mr. Houston further reported that the weight limit should be lowered to no more than 10 tons and posted pursuant to same,

Following discussion, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to adopt and declare that an emergency does exist with regards to the repair of the Yandell Road Bridge (Madison Structure #33) and does hereby authorize Purchase Clerk Hardy Crunk to issue a purchase order to A.J. Construction, the County's term bidder for bridge construction and repair or in the alternate, Key Constructors, the first alternate term bidder, for repairs to said bridge. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said emergency declaration was and is hereby approved, ratified and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 5th day of October, 2015.

In re: Approval of Budget Amendments & Interfund Transfers

WHEREAS, Comptroller Shelton Vance appeared before the Board and requested the Board's consideration of certain amendments to the current year budget of the county as set forth in that certain document entitled "Madison County Budget Amendments & Interfund Transfers October 5, 2015," a true and correct copy of which is attached hereto as Exhibit R, spread hereupon and incorporated herein by reference,

Following discussion, Mr. Gerald Steen did offer and Mr. John Howland did second a motion to approve said budget amendments and interfund transfers. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said budget amendments and interfund transfers were and are hereby approved and adopted.

SO ORDERED this the 5th day of October, 2015.

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 5 of 8 (10/05/15)

In re: Approval of Claims Docket for October 5, 2015

WHEREAS, the Board reviewed the claims dockets for October 5, 2015; and

WHEREAS, Comptroller Shelton Vance did assure the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law, and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated October 5, 2015:

Fund	Claim Nos.	No. of Claims	Amount
001	1 to 42	42	236,915.62
012	1 to 2	2	31,322.35
097	1 to 2	2	990.00
105	1 to 4	4	10,898.60
115	1 to 6	6	16,584.17
150	1 to 23	23	119,639.22
160	1 to 3	3	42,634.78
190	1 to 1	1	304.75
191	1 to 1	1	864.00
192	1 to 1	1	46.05
193	1 to 1	1	497.88
226	1 to 6	6	1,772,042.69
315	1 to 2	2	38,248.10
681	1 to 1	1	2,379.11
TOTAL ALL FUNDS		95	2,273,367.32

Thereafter and following discussion, Mr. Gerald Steen did offer and Mr. John Howland did second a motion to approve the claims docket as presented. Said motion directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit S, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said General Claims Docket was and is hereby approved and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5th day of October, 2015.

In re: Approval of Claims of Fleetcor Technologies

Thereafter, Mr. Vance presented a supplemental claims docket also dated October 5, 2015 containing the claims of Fleetcor Technologies and requested the Board's consideration thereof,

Mr. John Howland did offer and Mr. Paul Griffin did second a motion to approve that certain supplementary claims docket containing the claims of Fleetcor Technologies. Said motion directed that invoice numbers should be attached to each claim listed on the supplemental docket

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 6 of 8 (10/05/15)

and further directed the Chancery Clerk to include said claims in the Summary of Claims to be published as required by law and to authorize the Board President to sign and approve the same, a copy of which may be found in the Miscellaneous Appendix to these Minutes. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Not Present and Not Voting ¹
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried by the unanimous vote of those present and said Held Claims were and are hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 5th day of October, 2015.

***In re: Awarding of Bid to Theobald Construction Services, LLC
for the Dobson Avenue Bridge Replacement Project/State Aid No. LSBP-45(9)***

WHEREAS, Mr. Dan Tolar, State Aid District Engineer appeared before the Board and reported that bids had been received and opened for the Dobson Avenue Bridge Replacement Project being State Aid Project No. LSBP-45(9), and

WHEREAS, in his estimation, the lowest and best bidder for said project was Theobald Construction Services, LLC who submitted a bid in the total amount of \$229,179.00, and

WHEREAS, Mr. Tolar recommended the Board award the contract for the construction of said project to Theobald Construction Services, LLC in accordance with its bid, a true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes,

Following discussion, Mr. John Howland did offer and Mr. Paul Griffin did second a motion to (1) accept the bid of Theobald Construction Services, LLC as the lowest and best bid received for the Dobson Avenue Bridge Replacement Project being State Aid Project No. LSBP-45(9) and (2) award the contract for such work to said firm. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor John Howland	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and said bid was and is hereby accepted and the contract was and is hereby awarded.

SO ORDERED this the 5th day of October, 2015.

¹Prior to consideration of this item of business, Mr. Steen excused himself from the meeting, departed the meeting room and did not participate in discussion of deliberation of this matter whatsoever.

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 7 of 8 (10/05/15)

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor John Howland and seconded by Supervisor John Bell Crosby and approved by the unanimous vote of those present, the meeting of the Board of Supervisors was recessed until Monday, October 19, 2015 at 4:30 pm for purposes of consideration of a Claims Docket and any other business which may properly come before the Board.

Karl M. Banks, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Romny Lott, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 8 of 8(10/05/15)